

**Board Meeting – Zoom/Teleconference****Date and Time:** February 15, 2021, 7:00pm

**Zoom:** Gerry Gros (Chair), Garcien Plowman, Dale Colbourne, Brad Johannessen, Della Demoss, Brendan Fitzpatrick, Tony Ryan, Maggie Chambers, and Darlene Newman.

**Teleconference:** Gloria Barrett

**Regrets:** Donald Spence, Guy Hurley, and Jackie Randell.

1. **Welcome:** Chair welcomed everyone and called the meeting to order.
2. **Adoption of Agenda - Motion 210215-01**
  - Moved by Garcien, seconded by Dale to adopt the Agenda. For 9. Against 0. Motion carried.
3. **Adoption of NorPen Minutes:**
  - **Board meeting held on January 28, 2021. Motion 210215-02.** Moved by Garcien, seconded by Brendon to adopt the minutes of the meeting held on January 28, 2021. For 9. Against 0. Motion carried.
  - **Finance meeting held on February 11, 2021. Motion 210215-03.** Moved by Brad, seconded by Maggie to adopt the minutes of the meeting held on February 11, 2021. For 9. Against 0. Motion carried.
4. **Business Arising:**
  - a. **Terms of Reference – NorPen Straits Fire Service Committee**

The Terms of Reference provides complete direction to the Straits Fire Department in providing Fire and Emergency services to the Straits area. The members expressed concerns relating to liability and would like clarification on a couple of items. Maggie questioned when will this be completed? The Chair recommended that any questions be forward to Darlene by Tuesday, February 23, and the Board will address them on February 24, at 7:00 p.m. via Zoom.

Tony expressed his concerns regarding retracting the \$35.00 fee charge

after the first visit to the landfill site, and we are getting taken advantage of. The Chair said the number of inquiries received was enormous. When scales are on all landfill sites, we will discuss this policy again.

### **Delinquent Accounts (Collection)**

The manager stated that approximately \$172,238 is outstanding since commencing operations. The Chair added that it is time to look at this and possibly write off some of this balance.

## **5. New Business:**

### **a. Attendance**

The manager advised that we have a member that only attended one meeting last year. The policy is if a director misses three (3) consecutive Board meetings, or a total of four (4) per calendar year, they may be asked to leave the Board. All members agreed to write the town and give them the option to appoint another council member.

### **Covid-19**

The manager advised that because we are now back to level 5, we are certainly going to have a decrease in revenue. Hopefully, upon a two-week review, things will change.

### **Correspondence:**

- a. Letter received from the Town Clerk requesting NorPen bill and collect fees from their residents. It is questionable due to this letter was signed by the Town Clerk versus the Mayor.
  - All members agreed to respond and advise NorPen is legally able to invoice under our jurisdiction, which is the process for all municipalities.

### **Next Meeting:**

Board meeting (Zoom) scheduled for 7:00 pm on February 24, 2021.

**Adjournment:** *Motion 210128-04 Moved by Garcien to adjourn the meeting at 7:25 pm. Seconded by Tony. For 9. Against 0. Motion carried.*

